



# CITY of HALLOWELL, MAINE

Web Site: <http://hallowell.govoffice.com/>

## CITY COUNCIL MEETING CITY HALL COUNCIL CHAMBERS MONDAY, June 13, 2016 at 6:00 P.M

### AGENDA

**1. CALL TO ORDER:**

**2. COUNCILORS ABSENT:**

**3. COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA:**

**4. OTHER BUSINESS (Items 4):**

- a. Request from Hallowell Citizens Initiative Group to hang a banner on the wooden section of the Hallowell Fire Station from June 10, 2016 through December 10, 2016.

MOTION: Move to approve banner request.

- b. Request from Hallowell Citizens Initiative Group to mount a National Register of Historic Places plaque on the Hallowell Fire Station.

MOTION: Move to approve request to mount plaque.

- c. Request for Transient Seller license from Cameron Brown d/b/a Bumblebee Books for permission to sell consumer merchandise at Granite City Park.

MOTION: Move to approve request for Transient Seller's license.

- d. Request for Victualer's license from Kevin Hachey for Kennebec Pizza Company, 144 Water Street.

MOTION: Move to approve request for Victualer's license.

- e. Request for Liquor license from Kevin Hachey for Kennebec Pizza Company, 144 Water Street.

MOTION: Move to approve liquor license.

- f. Request for Victualer's license from Krystal Lavallee for The Shack, 176 Water Street.

MOTION: Move to approve Victualer's license.

- g. Request for an amendment to an existing Liquor license from the Quarry Tap Room, 120 Water Street.

MOTION: Move to approve liquor license amendment.

- h. Request from Quarry Tap Room, 120 Water Street to have live outdoor music during Old Hallowell Day weekend, July 15, 16, and 17, 2016.

MOTION: Move to approve request.

- i. Request by Timothy Connelly on behalf of Kennebec Wharf to have special permit for off-premises sale of alcohol at an outside tented area during Old Halloween Days from July 15-16, 2016.

MOTION: Move to approve request.

**5. ADJUSTMENTS TO AGENDA:**

**6. CONSENT AGENDA (Items 6):**

- a. City Council Minutes for May 9, 2016 & May 23, 2016.
- b. Roll of Accounts for June 9, 2016.
- c. Department/Office Reports: Treasurer, Public Works, Police, Code Enforcement, Fire.

MOTION: Move acceptance of the consent agenda as presented.

**7. PRESENTATION BY THE OLD HALLOWELL DAY COMMITTEE OF THE CITIZEN OF THE YEAR AWARD TO BOB MCINTIRE.**

**8. PRESENTATION BY THE OLD HALLOWELL DAY COMMITTEE OF THE TIMSON COMMUNITY SERVICE AWARD TO KIERAN KAMMERER.**

**9. PRESENTATION BY THE OLD HALLOWELL DAY COMMITTEE OF THE 2016 ART POSTER FOR OLD HALLOWELL DAY.**

**10. REQUEST BY HALLOWELL PLANNING BOARD TO HIRE A HISTORIC CONSULTANT ON RETAINER TO CONSULT WITH THE PLANNING BOARD, CITY COUNCIL AND CITY RESIDENTS AS APPROPRIATE. (Item 10)**

MOTION: Move to hire a historic consultant on retainer.

**11. FIRST READING OF PROPOSED AMENDMENTS TO SECTION 9-388 AND 9-390 AND SUBSECTION 2 OF SECTION 9-392 OF THE REVISED CODE OF ORDINANCES, CITY OF HALLOWELL (1997) (Item 11)**

MOTION: Move to approve the first reading of proposed amendments to Section 9-388 and 9-390 and Subsection 2 of Section 9-392 of the Revised Code of Ordinances, City of Halloween (1997).

**12. DISCUSSION WITH POLICE CHIEF NASON REGARDING GRANTS TO PURCHASE RADAR GUN EQUIPMENT**

**13. FIRST READING, ADOPTION OF THE FY 2016/2017 MUNICIPAL EXPENDITURE BUDGET. (Item 13)**

MOTION: Move Council approves first reading of adoption of the FY 2016/2017 municipal expenditure budget as presented.

**14. FIRST READING, ADOPTION OF THE FY 2016/2017 MUNICIPAL REVENUE BUDGET. (Item 14)**

MOTION: Move Council approves first reading of adoption of the FY 2016/2017 municipal revenue budget as presented.

**15. ORDER 16-01, COUNCIL AUTHORIZATION THAT THE CITY MANAGER AND TREASURER, BEGINNING JULY 1, 2016, MAY ISSUE PAYROLL CHECKS AND MAKE OTHER NECESSARY DEPARTMENTAL EXPENDITURES FOR THE CITY OF HALLOWELL CHARGEABLE TO THE APPROPRIATION FOR THE YEAR WHEN PASSED, IN AN AMOUNT SUFFICIENT TO COVER THE NECESSARY EXPENSES FOR THE VARIOUS**

**DEPARTMENTS UNTIL AN APPROPRIATION ORDER FOR FY 2016-2017 HAS BEEN ADOPTED. NO FUNDS MAY BE EXPENDED IN ANY LINE IN AN AMOUNT IN EXCESS OF THOSE FUNDS APPROPRIATED FOR THE LINE IN FY 2015-2016. (Item 15)**

MOTION: Move Council authorizes expenditures in the 2016-2017 fiscal year per Order 16-01 until such time as the 2016-2017 Municipal Expenditure Budget has been adopted.

**16. ACCEPTANCE OF DONATIONS FOR PRESERVATION OF OLD TOWN HALL/FIRE STATION (Item 16)**

MOTION: Move to accept the donation from the Hallowell Citizens Initiative Group in the amount of \$100 for month of May and deposit in the Fire Station Androscoggin Bank reserve fund.

**17. ACCEPTANCE OF DONATIONS FOR INSTALLATION OF AN AMERICAN FLAG AND POLE AT GRANITE CITY PARK. (Item 17)**

MOTION: Move to accept the donation in the amount of \$1500 and deposit in the Granite Crane Androscoggin Bank reserve fund.

**18. COUNCIL COMMITTEE REPORTS (Item 18):**

- Finance Committee – Budget update
- Property Committee – Disposition of Tax Acquired Property Policy, Fish & Game Road Easements

**19. COUNCIL COMMITTEE MEETINGS TO BE HELD PRIOR TO JUNE MEETING:**

- Finance Committee
- Personnel Committee – Code Enforcement Officer and Assessor's Agent positions, Employee Direct Deposit
- Recreation Commission – Res Area Management Plan

**20. MAYOR'S APPOINTMENTS/REPORT:**

- City Manager – Nathan Rudy
- Road Commissioner – Nathan Rudy
- Public Access Officer (FOAA Requests) – Nathan Rudy
- Planning Board (full voting member) – Dan Davis
- Planning Board, 2<sup>nd</sup> Alternate –

MOTION: Move to approve the Mayor's appointments.

**21. CITY MANAGER'S APPOINTMENTS/REPORT:**

- Health Officer – Nathan Rudy
- E-911 Addressing Officer – Nathan Rudy
- Rail Trail Board of Supervisors – Nathan Rudy
- Summer Recreation Program Director – Nathan Rudy
- Summer Recreation Board – Kara Walker

MOTION: Move to approve City Manager's appointments

**22. EXECUTIVE SESSION FOR LEGAL CLAIM**

MOTION: Move to enter executive session pursuant to 1 M.R.S.A § 405(6)(E) for discussion of a legal matter.

**23. ADJOURNMENT:**