



# CITY OF HALLOWELL

ONE WINTHROP STREET  
HALLOWELL, MAINE 04347

NATE RUDY, CITY MANAGER

TEL: (207) 623-4021, Ext 203; FAX (207) 621-8317

TO: City Council and Mayor Walker

FROM: Nate Rudy, City Manager

RE: CITY MANAGER REPORT BY COUNCIL COMMITTEE OCTOBER 6 – NOVEMBER 2, 2016

## Claims

- No activity

## Health + Welfare

- No activity

## Highway (Met 10/27)

- PW working on resolution to culvert concerns on Central Street.
- PW working on road maintenance database to help with analyzing upcoming costs for outer Hallowell road projects to include in bond budget proposal.
- Committee discussed road acceptance policy with Matt Morrill anticipating a request for Stevens School campus.
- DOT hosted public meeting on October 27<sup>th</sup> regarding Water Street construction in 2018.
- PW, PD, and City Manager met with MTA to discuss proposed Winthrop Street bridge / I-95 overpass repair in 2017.

## Finance (Met 10/28)

- Assessing Services contractor RJD Appraisal began work on 10/24.
- Prepared Purchasing Policy revision draft for inclusion in the Council packet.

## Personnel + Policy

- Code Enforcement Officer candidate identified and presented to Council for ratification of City Manager's appointment.
- Interviews scheduled for Public Works 2/3 replacement for Alan Westerlund.

- Several law firms have submitted proposals in response to Hallowell's RFP for municipal legal services. I intend to review the proposals with Council and make a final recommendation to Council at the December meeting.

### **Property + Lands**

- Residents of 9 Lincoln Street contacted regarding denial of request to purchase part of Vaughan Field Park per Property Committee review.
- Ransom Consulting conducted site visit to proposed Central Street parking lot on 10/14.

### **Protection**

- The Fire Services Committee met on 10/29 and scheduled to meet again on 11/3, both are public meetings.

### **MISCELLANEOUS:**

- Attended the MMA Annual Conference in Bangor on 10/6
- Attended KVCOG Executive Board meeting in Augusta on 10/10
- Attended RSU 2 Superintendent / Town Managers meeting on 10/13
- Attended GrowSmart Maine Annual Conference on 10/19
- Attended Kennebec River Floodplain meeting hosted by Gardiner Main Street on 10/20
- Met with Bill Card of Small Business Association (SBA) to discuss economic development programs available to local businesses
- Hosted two developer meetings with Matt Morrill at Stevens Commons
- Attended information seminar about US EPA Brownfields Assessment Grants on 11/2, with intent to submit a proposal for a \$300,000 area-wide assessment grant

Respectfully submitted on November 2, 2016.

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