



HALLOWELL PLANNING BOARD

Historic District Certificate of Appropriateness

Date Received by CEO _____

Date Application Fee Paid _____

APPLICANT _____

If not owner, INTEREST IN SITE (Check one): Lease; Option; Purchase /Sales Agreement

HOME ADDRESS _____

PHONE _____ EMAIL ADDRESS _____

OWNER(S) OF SITE (If different from Applicant) _____

ADDRESS _____

LOCATION OF SITE _____ ZONE _____ MAP/LOT _____

REQUIRED INFORMATION (Check appropriate items)

1. Description of action requiring Certificate of Appropriateness

- a) ___ New construction Proposed Use _____
- b) ___ Adding to existing structure Proposed Use _____
- c) ___ Improvement to walkways, driveways, or landscape features
- d) ___ Removal of trim, elements, facing materials, or parts of building
- e) ___ Reconstruction
- f) ___ Alteration NOT found to be routine repair and/or maintenance by the CEO
- g) ___ Moving of building
- h) ___ Sign
- i) ___ Demolition
- j) ___ Other _____

2. Describe the nature of the proposed work:

Estimated Cost \$ _____

3. If you have checked d, e, or f, above, indicate the part(s) of the building affected by the project

___ roof ___ exterior woodwork ___ siding ___ windows ___ exterior doors ___ other: _____

4. How will alteration work be accomplished?

- a) ___ Removal of existing element/material and replacement with a new kind of material
- b) ___ Repair in kind, but alteration of an architectural feature

