

SPECIAL CITY COUNCIL MEETING MINUTES of MARCH 14, 2016

**PRESENT: MAYOR WALKER, COUNCILORS-AT-LARGE LAPOINTE & STEARNS
WARD COUNCILORS DUFOUR, GABRION, CIRCO, & HARVEY-MCPHERSON
ABSENT: COUNCILOR LINDLEY**



Mayor Walker called the Council Meeting to order.

3. COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA: None

4. ADJUSTMENTS TO AGENDA: None

5. OTHER BUSINESS: None

6. AUTHORIZE REPAYMENT OF OVERPAID EXCISE TAX

Mayor Walker explained that a citizen overpaid on an excise tax and needed Council approval for reimburse.

Lapointe – Gabrion – Move to allow repayment of excise tax to citizen. Unanimously approved

7. COMPLETE APPOINTMENTS TO RECREATION COMMISSION

Mayor Walker appointed Councilor Lapointe as chair, Maggie Newton-Tree Board, Chris Vallee – HBOT, Dan Davis, Steve Vellani, Ed Molle & Cathy Murray- Conservation Committee (Mayor will talk w/her)

Lapointe – Circo – Move approval of appointments. Unanimously approved

8. SECOND READING OF CITY ORDINANCE RELATING TO FARMER’S MARKET

Lapointe – Gabrion – Move to approve the 2nd Reading Chapter 7 #17 - change “date” and add “to approval” by Council to the sentence. Unanimously approved

9. SUSPEND THE RULES TO ALLOW THIRD READING OF CITY ORDINANCE

Lapointe - Stearns – Move to suspend the rules for the 3rd reading. Unanimously approved

10. THIRD READING OF CITY ORDINANCE RELATING TO FARMER’S MARKET

Lapointe – Gabrion - Move the 3rd reading. Unanimously approved

Councilor Dufour stated that a meeting between the Farmers Market and neighbors of Vaughan Field has been scheduled for March 21st from 6 – 7:30 p.m.

11. AUTHORIZE PERSONNEL COMMITTEE TO FORMALLY BEGIN SEARCH PROCESS TO HIRE PERMANENT CITY MANAGER

Mayor Walker appointed the Personnel Committee along with Staff person Deputy Clerk Diane Polky, as the City Clerk is only working part time, a member from the public Eric Perry with Andy McPherson as alternate if he declines to form the Search Committee.

Dufour – Gabrion - Move to appoint the five members Search Committee with the alternate Andy McPherson. Unanimously approved

12. DISCUSS APPOINTMENT OF INTERIM CITY MANAGER

Mayor Walker stated how sadden this City is on the loss of City Manager Stefan Pakulski. The Mayor has received several calls from citizens, businesses, MMA, attorneys & other communities offering assistance.

Discussion followed on different ways to go with appointing an interim city manager. If the City hires an outside person it would take time to get the correct person, so Council felt that as CEO Maureen AuCoin has filled in as interim once before and she knows a lot of what is happening in Hallowell and could step in easier than bringing in an outside person. The City might need to hire someone to help with her current duties as assessor and CEO or with some of the City Manager duties. Some of the other municipalities have the City Manager and the Mayor get together weekly and the Council suggested this would be helpful. Also the Council suggested that the Interim City Manager should not have to come to all the committee meetings. So the committees need to prioritize. Discussion followed

Mayor Walker appointed Maureen AuCoin as the Interim City Manager.

Lapointe – Gabrion - Move to ratify the appointment of Maureen AuCoin as the Interim City Manager.
Unanimously approved

**13. EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL MATTER (IF NEEDED)
PURSUANT TO 1 MRSA Section 405 (6) A – personnel matter**

Lapointe – Gabrion – Move to go into Executive Session to discuss a personnel matter.
Unanimously approved

Lapointe – Gabrion – Move to come out of Executive Session.
Unanimously approved

Stearns – Lapointe - Move to reaffirm the Council’s decision to appoint Maureen AuCoin as Interim City Manager subject to agreed upon terms.
Unanimously approved

Meeting adjourned

Deanna Mosher Hallett,
City Clerk