

# Hallowell, Maine Charter Commission

February 10<sup>th</sup>, 2016

- A.) Meeting opened by Stephen Langsdorf, Chair at 6:30 P.M.
- B.) Charter Commission Members Present:  
Eric Perry; Maureen Aucoin, Representing Ward 1; Christy Cross Representing Ward 2;  
Richard Dolby, Representing Ward 3; Robert McIntire, Representing Ward 4 and  
Scott Cowger, Representing Ward 5.
- Absent: David W. Bustin Sr.
- Staff present: Branden Thomas, Intern (UMA) Administrative Support
- C.) Minutes of the January 13<sup>th</sup>, 2016 meeting were presented and accepted with one modification.
- D.) Chair Stephen Langsdorf presented a schedule of meetings with proposed agenda items. The dates and subjects were discussed. The dates for the June and August were changed due to conflicting meetings. The subject were rearranged slightly to accommodate potential input from the public and municipal staff.
- E.) Robert McIntire suggested a focus group discussion centered around those former councilors who might wish to express their views on relevant issues. It was determined to include this at the March 9<sup>th</sup> meeting prior to beginning the public hearing portion of the meeting. The session would be limited to one (1) hour and moderated by the Chair.
- F.) Scott Cowger suggested municipal staff be invited for a similar session to discuss their sections in the Charter, he mentioned the clerk's office, and the assessor's board.
- G.) Maureen AuCoin inquired if the essential structure of the Charter would be maintained, the members agreed the structure would remain consistent with the present Charter.
- H.) Eric Perry inquired if a working copy of the proposal would be created, Steven Langsdorf indicated he could do that but it would be done after the initial hearings.
- I.) Scott Cowger inquired when the municipal staff would be invited to attend and advise us, Steve Langsdorf noted the May meeting should be available for their input.
- J.) Richard Dolby moved the proposed schedule be accepted as proposed with noted modifications discussed. Seconded by Maureen AuCoin. Unanimous vote to accept.
- K.) Motion to adjourn made by Eric Perry, Seconded by Christy Cross.  
Vote: Unanimous

Respectfully,  
Richard Dolby, Secretary